



**City of Lorena**  
107-A S. Frontage Road  
Lorena, Texas 76655  
(254) 857-4641 Fax (254) 857-4118

**NOTICE OF PUBLIC MEETING  
LORENA CITY COUNCIL  
MONDAY, NOVEMBER 19, 2018 6:30 P.M.  
LORENA CITY HALL  
107-A S FRONTAGE RD., LORENA, TEXAS**

**MINUTES**

**1. Call to order.**

- a. Pledge of Allegiance
- b. Texas Pledge
- c. Moment of silence

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Mayor Roper called the meeting to order at 6:31 p.m. Council members present were Mayor Chuck Roper, Mayor Protem Bill Coleman, J. Fagner and Jennifer Grimm. Kelly Yarbrough arrived at 6:49 p.m. Jeff Linnstaedter was absent. Constituting a quorum.

City Staff present were Tom Dickson, Monica Hendrix, Kevin Neal and Joseph Pace.

**2. Visitors and Citizens Forum**

*At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. No formal action may be taken on any of these items at the meeting. This forum is limited to a total of 30 minutes.*

No visitors spoke.

**3. Approval of Minutes:**

**a. October 23, 2018**

A motion was made by Jennifer Grimm and seconded by Bill Coleman to approve the minutes as submitted.

All in favor, motion carried.

**4. Discussion and possible action authorizing City Manager Joseph Pace as the legal signer for the merchant credit card processing account.**

Monica Hendrix informed council this action will remove retired City Manager Billy Clemons and replace him with current City Manager Joseph Pace as the legal signer for the merchant credit card

machine. The BASYS Processing Company called to inform us of savings on the monthly maintenance fees and it was discovered that Billy Clemons was never replace with Joseph Pace. J. Fagner motioned to authorize City Manager Joseph Pace as the legal signer for the merchant credit card processing account. Jennifer Grimm seconded the motion. All in favor, motion carried.

**5. Discussion and possible action on Ordinance 2018-1119-01 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members.** This ordinance is required to update the match for retirement from 1 ½ to 1 to 2 to 1 match. This was approved by council with the 2018-2019 FY Budget. This ordinance will take effect in January 2019.

A motion was made by Bill Coleman and seconded by J. Fagner to approve Ordinance 2018-111901 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members. All in favor, motion carried.

**6. Discussion and possible action on authorizing the City Manager to enter into an agreement with the NewGen Strategies & Solutions to complete the Wholesale Water Contract Support and Rate Revision Services.**

This item was tabled to December 10<sup>th</sup> council meeting.

**7. Discussion and possible action changing the December 2018 city council meeting date to December 10, 2018 at 6:30 p.m.**

There was discussion last month at the joint Council Workshop with the Lorena Planning and Zoning Commission to change the regular December City Council meeting date to December 10<sup>th</sup> to allow for a joint public hearing with the P&Z.

A motion was made by Jennifer Grimm and seconded by J. Fagner to change the December council meeting date to December 10<sup>th</sup>. All in favor, motion carried.

**8. Police Department Activity Report.**

Tom Dickson reported that Police Officers have been in training during the month of October and training is complete. Officers were recertified in ASP, pepper spray and defensive tactics. PD is preparing for Thanksgiving this week and will have extra officers on duty to work the interstate. On November 1<sup>st</sup> the PD and Volunteer Fire Department made the switch to fulltime radio dispatch to Woodway Public Safety and "so far so good".

There were 316 calls by type in October and 402 citation issued.

**9. Public Works Report.**

**a. TIRZ #1 East phase 1 generator update**

Kevin Neal reported the generator has been repaired and did not have to be replaced. The issue was with the wiring harness and a sensor had to be replaced. The TIRZ Board has already approved a letter of acceptance on the project.

**b. Municipal Solid Waste update**

The trash truck is down again and Neal thinks it the hydraulic pump. A new pump is approximately \$3,200.00 plus labor. There is no estimate yet on the cost for labor. Allied Waste will be picking up the trash for Lorena until the truck is repaired.

**10. City Manager Report.**

**a. Loera Development Annexation/Update**

Still waiting on City of Waco, sent email to Deidra the Assistant City Manager and waiting to hear back from her on the ETJ swap.

**b. Update on WMARSS**

**c. Update on TIRZ #1 East: Pre Construction Meetings-None**

**d. STAG Grant Update-**

Linda is waiting on payment and contacted TWDB again today concerning the payment.

**e. PUC Update**

Waiting on signed affidavits from the three property owners that verbally agreed to stay with Lorena Water.

**f. City Policy Manual Update**

Working with City Attorney Barbara on the matter and told her he would like this by December.

**g. Development in the City of Lorena** Still meeting with developers regularly.

**h. Meetings since Last City Council Meeting/ Future Meetings (Appendix "A")**

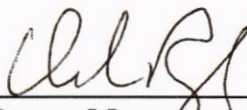
See list.

**11. Future Agenda Items.**


**12. Adjourn.**

Due to no further business the meeting adjourned at 6:49 p.m.

These minutes were approved this 10<sup>th</sup> day of December 2018.

  
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Chuck Roper, Mayor

Attest:

  
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Monica Hendrix, City Secretary