

Park Reservation Information

Below are rules and regulations for the rental of the Park Pavilion at McBryer Park. These rules are to ensure that the facilities remain in good condition for your enjoyment as well as to instill a positive image for the park.

1. No reservations shall be valid unless advance payment is received at the City Hall Office prior to 1:00 pm on the last regular work day preceding the date of the reservation.
2. Hours are daylight to dark, except basketball court will be usable until midnight.
3. Restrooms will be locked at dark unless a reserved night event occurs.
4. No loitering in park.
5. *Park Pavilion can be reserved, but otherwise is on a first come-first served basis. To reserve Pavilion:
 - a. Cost to rent the park pavilion is as follows:
\$25.00 an hour with a 2 hour minimum for City Residents.
\$35.00 an hour with a 2 hour minimum for non-City residents.
Each additional hour is \$15.00 an hour.

***Reservations are for the pavilion only, therefore, others may also use the park during the time you have scheduled your reservation.**

Rental fees and \$100 deposit are required for private use of the pavilion. After event, if grounds are totally cleaned and garbage removed, \$100 of the deposit will be refunded. If City crews have to clean facilities and remove garbage, the cost of doing that will be withheld from the deposit

- b. If multiple events are reserved for the same date, no less than one hour shall be scheduled between the end of one event and the start of the next.
- c. No alcoholic beverages are allowed on the Park grounds except as permitted and allowed by state law TABC permit and this policy.
- d. No confetti
- e. No glassware or glass bottles
- f. No smoking
- g. Music shall not exceed 85 decibels.

6. **Special Events**

This Section allows for events to be held which are not in conformance with the first 4 Sections of this policy. The City recognizes that a policy cannot be written which would cover every possible situation, so adopts this "Special Events" Policy which will help direct staff in the management of the Pavilion, and in some instances, the entire Park.

- a. Events serving alcoholic beverages must receive a permit from the TABC.
- b. Large events already require law enforcement security personnel, but if beer and/or spirits are being served, an extra security person is required. Event organizers must get clearance from Lorena Police Department for this subsection.
- c. Events serving wine only are not required to have extra security.
- d. The deposit for assuring the cleaning of the Park after a Special Event shall be \$300.
- e. Organizers can rent a City dumpster for \$125, but everything put into the dumpster must be pre-bagged. Failure to do so can result in forfeiture of all or part of the \$300 deposit.
- f. For live music of 85 decibels, a letter must be sent to every household within 500 feet notifying them that the music will be playing. Live music is allowed up until 11:00 PM on Friday night and Saturday night, and up until dark on all other days.